

# South County Sewer & Water Authority

(Serving the Townships of Brady, Pavilion & Schoolcraft)  
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DRAFT: submitted for approval on 8/22/23.

Authority Regular Meeting Minutes of Tues. July 25, 2023, 9:30 a.m.

Regular Meeting was called to order at 9:31 a.m. by Board Chairman John Speeter (Pavilion Township Supervisor). In attendance were Secretary/Treasurer Don Ulsh (Schoolcraft Township Supervisor) and Tim Frisbie (Village of Vicksburg President). Also present were SCSWA Executive Director, Frank LaPierre and Township Attorney, Rob Thall.

## Review and Set Agenda -

Today's meeting agenda was presented for review. Motioned by Ulsh, seconded by Speeter to approve the agenda as presented. **Motion carried.**

## Review of Minutes-

The draft minutes of June 27, 2023 meeting were presented for review. Motioned by Ulsh, seconded by Speeter to approve the draft minutes as presented. **Motion carried.**

Hear those present – County Planning Director, Rachel Gover updated that the Kalamazoo County Climate Administrator has been meeting with Townships and a great deal of outreach has occurred.

## General Correspondence- N/A

## Active Project Status-

- Village of Schoolcraft- No new update.
- St. Joe County Collaboration Project: LaPierre updated that the engineering firms are still working on the Draft of the WWTF study. Due to the current economic inflation conditions, the costs of the WWTF are quite high. The Steering committee has reached out to MEDC and St. Joe County State Legislatures to solicit for potential funding support of the WWTF due to the heavy state wide, political interest in creating new jobs and to facilitate economic development. St. Joe County Steering Committee members will meet on 7/27/23 with District 17 State Legislatures to present the benefits of the WWTF project and request funding from the state to help support the project.

## New Business-

- ILNC Mobile Home Park, Sanitary System Ownership Review: Township attorney Thall confirmed that the ownership of the sanitary system assets, servicing the Mobile Home Park, should remain with the Mobile Home Park. Sanitary system assets servicing mobile home parks are governed under a separate set of statutes and regulations, specific to mobile home parks.

- Indirect Connections of Sanitary System Assets to be Transferred Under the Ownership of SCSWA- Thall confirmed that, according to SCSWA Ordinances, indirect connections, of sanitary system assets in development projects within the Authority jurisdiction, should be transferred under the Ownership of SCSWA. This should include the Lake Pines and Crown Pointe developments. LaPierre confirmed that he will begin to work on the transfer of the sanitary system assets.
- Balker Tilly Rate Study Update- LaPierre confirmed that the rate study has continued. LaPierre updated that Portage will not provide financing for their CIP projects. LaPierre sent a request to Portage requesting a maintenance forecast for the 2 additional asset locations of East Shore Drive and Nash Ave. Portage confirmed that there are no forecasts for CIP projects on these 2 locations. Baker Tilly to attend and present the results of their Rate Study at the August, SCSWA Board Meeting.

#### Old Business-

- Lake Pines Development- No new update.
- CWIEP Program Resumption- LaPierre updated that fines for property owners who do not respond to the inspection request, will be invoiced in early October.
- Amendments to Articles of Incorporation- Thall confirmed that he has not received the approved amendments from The Village of Schoolcraft.
- Maintenance Update- The June O/M report from GLSWA was included in the packet for Board review.

#### Financial Review-

- General Operating Expenses/Check Register/Financial reports- General Operating Expenses and Payroll Expenses were presented as of July 14th, 2023. The SCSWA financial reports of June 2023 were presented. Motioned by Ulsh, seconded by Speeter to approve the operating and payroll expenses and accept the financials as presented.  
**Motion carried.**

Any other Business: N/A

Closing Comments: Vicksburg President Frisbie provided a comprehensive update on the progress being made in the development of the Village's Mill and other projects.

Meeting Adjourned- The meeting was adjourned at 10:14 a.m. Motioned by Frisbie, seconded by Ulsh to adjourn the meeting. **Motion carried.**

The next meeting is tentatively scheduled for August 22nd, 2023 at 9:30 a.m.

Submitted for approval on: August 22, 2023 Approved by: Don Ulsh  
Don Ulsh / Secretary