

# South County Sewer & Water Authority

(Serving the Townships of Brady, Pavilion & Schoolcraft)  
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DRAFT: submitted for approval on 7/25/23.

Authority Regular Meeting Minutes of Tues. June 27, 2023, 9:30 a.m.

Regular Meeting was called to order at 9:32 a.m. by Board Chairman John Speeter (Pavilion Township Supervisor). In attendance were Randy Smith (Brady Township Alternate), Secretary/Treasurer Don Ulsh (Schoolcraft Township Supervisor) and Tim Frisbie (Village of Vicksburg President). Also present was SCSWA Executive Director, Frank LaPierre.

## Review and Set Agenda -

Today's meeting agenda was presented for review. Motioned by Ulsh, seconded by Smith to approve the agenda as presented. **Motion carried.**

## Review of Minutes-

The draft minutes of May 23, 2023 meeting were presented for review. Motioned by Ulsh, seconded by Speeter to approve the draft minutes as presented. **Motion carried.**

Hear those present – County Commissioner John Gisler updated that the Kalamazoo County Administrator position has been renewed until 6/19/26. Commissioner Gisler also updated that there is a new, Kalamazoo County Newsletter that has been created and will be distributed.

## General Correspondence- N/A

## Active Project Status-

- Village of Schoolcraft- No new update.
- St. Joe County Collaboration Project: LaPierre updated that the engineering firms are approximately 80% completed with the WWTF study. There was a Steering Committee meeting on May 24, 2023. The Engineering team presented the 3 alternative system designs, costs and next steps. Due to the current economic inflation conditions, the costs of the WWTF are quite high. Steering committee has reached out to MEDC and St. Joe County State Legislatures to solicit for potential funding support of the WWTF due to the heavy state wide, political push to create new jobs and economic development.

## New Business-

- ILNC Tribunal and Agreement Review: LaPierre updated that Wightman is completing a high-level estimate and project design for an assessment project to properly locate, evaluate, assess and value the ILNC owned sanitary assets. LaPierre to forward the estimate for Smith to review.
- Balker Tilly Rate Study Update- LaPierre updated that the rate study has begun. BT and

LaPierre's concerns are that Kalamazoo forecasted 7% annual increase may be higher and that Portage Maintenance costs on 2 additional asset locations may be costly. LaPierre has sent an email to Portage requesting a maintenance forecast for the 2 asset locations and if the repairs could be financed by Portage. Further updates on the rate study to be presented at the July Board Meeting.

Old Business-

- Lake Pines Development- No new update.
- CWIEP Program Resumption- The board had no objections to the resumption of the CWIEP program.
- Amendments to Articles of Incorporation- Frisbie provided a signed copy of the Amendment to LaPierre to forward to Thall.
- Maintenance Update- The May O/M report from GLSWA was included in the packet for Board review.

Financial Review-

- General Operating Expenses/Check Register/Financial reports- General Operating Expenses and Payroll Expenses were presented as of June 16th, 2023. The SCSWA financial reports of May 2023 were presented. Motioned by Ulsh, seconded by Speeter to approve the operating and payroll expenses and accept the financials as presented.  
**Motion carried.**

Any other Business: N/A

Closing Comments: N/A

Meeting Adjourned- The meeting was adjourned at 10:26 a.m. Motioned by Ulsh, seconded by Smith to adjourn the meeting. **Motion carried.**

The next meeting is tentatively scheduled for July 25th, 2023 at 9:30 a.m.

Submitted for approval on: 7-25-23, 2023 Approved by: DK Ulsh  
Don Ulsh / Secretary