

South County Sewer & Water Authority

(Serving the Townships of Brady, Pavilion & Schoolcraft)

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DRAFT: submitted for approval on 5/23/23.

Authority Regular Meeting Minutes Tues. March 28, 2023, 9:30 a.m.

Regular Meeting was called to order at 9:35 a.m. by Board Chairman John Speeter (Pavilion Township Supervisor). In attendance were Tracy Locey (Brady Township Supervisor) and Secretary/Treasurer Don Ulsh (Schoolcraft Township Supervisor). Also present was SCSWA Executive Director, Frank LaPierre.

Review and Set Agenda -

Today's meeting agenda was presented for review. Motioned by Locey, seconded by Ulsh to approve the agenda as presented. **Motion carried.**

Review of Minutes-

The draft minutes of Feb. 28, 2023 meeting were presented for review. Motioned by Ulsh, seconded by Locey to approve the draft minutes as presented. **Motion carried.**

Hear those present – County Council Commissioner Mr. John Gisler updated that the Downtown Event Center, which was to be projected to be supported by additional taxes, is now potentially to be funded by private investors.

General Correspondence- N/A

Active Project Status- LaPierre

- Village of Schoolcraft- No new update.
- St. Joe County Collaboration Project: LaPierre updated that the engineering firms are making solid progress on the WWTF study. There was a Steering Committee meeting on Mar. 9, 2023. The Engineering team has presented a preliminary, committee level, report.

New Business-

- Payoff of the 2005 SR loan was discussed. LaPierre to review the final documents and process, with Thall, to make the payment from SCSWA to Pavilion Township, at the Pavilion Township Board meeting on April 10, 2023.

Old Business-

- Lake Pines Development- No new update.
- Barton Lake Sewer- No new update.
- Portage Terrace Mobil Home Park- No new update.

- Ordinance Revisions and Articles of Incorporation. LaPierre will review next steps with Thall, to facilitate the execution of the LoI Amendments by Vicksburg and The Village of Schoolcraft.
- Maintenance Update- The February 2023 IAI reports were included in the packet for Board review.

Financial Review-

- General Operating Expenses/Check Register/Financial reports- General Operating Expenses and Payroll Expenses were presented as of Mar. 17, 2023. The SCSWA financial reports of February 2023 were presented. Motioned by Locey, seconded by Ulsh to approve the operating and payroll expenses and accept the financials as presented. **Motion carried.**
- Budget adjustments and amended balanced budget, as of Feb. 2023, were presented for approval. Motioned by Ulsh, seconded by Locey to approved the amended budget. **Motion Carried by Roll Call Vote.**

Any other Business: No other business.

Closing Comments: No closing comments.

Meeting Adjourned- The meeting was adjourned at 10:25 a.m. Motioned by Speeter, seconded by Ulsh to adjourn the meeting. **Motion carried.**

The next meeting is tentatively scheduled for April. 25th, 2023 at 9:30 a.m.

Submitted for approval on: May 23, 2023 Approved by: Don Ulsh
Don Ulsh / Secretary